

# The Annual Quality Assurance Report (AQAR)

## Session 2012 - 2013

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

Shivaji Mahavidyalaya, Gadchiroli

1.2 Address Line 1

Dhanora Road

Address Line 2

Camp Area. Rampuri Ward

City/Town

Gadchiroli

State

Maharashtra

Pin Code

442 605

Institution e-mail address

shivaji.college@rediffmail.com

Contact Nos.

07132 – 232944

Name of the Head of the Institution:

**Dr. D. G. Mhashakhatri**

Tel. No. with STD Code:

07132 - 232944

Mobile:

8308270760

Name of the IQAC Co-ordinator:

Prof. R. K. Nandagawali

Mobile:

9423646626

IQAC e-mail address:

shivaji.college@rediffmail.com

1.3 NAAC (Track ID )

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)*

Annexure – IV ( NAAC Certificate )  
(Attached )

1.5 Website address:

www.shivajimahavidyalayagad.ac.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGP A	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+		2004	5 Years
2	2 <sup>nd</sup> Cycle	Appearing	-	-	-
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

02/07/2004

1.8 AQAR for the year (for example 2010-11)

2012-2013

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR	2011 - 2012	(23/03/2017)
ii. AQAR	2012 – 2013	(23/03/2017)
iii. AQAR	2013 - 2014	(23/03/2017)
iv. AQAR	2014 – 2015	(23/03/2017)
v. AQAR	2015 – 2016	(23/03/2017)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu.)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

R T M Nagpur University, Nagpur &  
Gondwana University, Gadchiroli

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="04"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="00"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="00"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="00"/>
2.9 Total No. of members	<input type="text" value="09"/>

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

01. To encourage the faculty members in research field.
02. To follow up in preparing various committees and to follow up the reports.
03. To follow up the academic calendar
04. To follow up the teaching plan.
05. To encourage faculty members to participate in various Seminars/Conferences/ Workshops/Symposia
06. To improve library facilities and to follow up.
07. To encourage the faculty members for research papers publication in various Journals.
08. To guide a NSS Unit about adoption of village.
09. To motivate faculties to provide the students study material from Net.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<p>01. Formation of Various Committees</p> <p>02. To encourage the faculty members in research field.</p> <p>03. To encourage the faculty members for research papers publication in various Journals.</p>	<p>Committees formed</p> <p>The faculty members are doing research in their respective subjects.</p> <p>( a ) Publication in Journals.</p> <p>* International =</p> <p>* National =</p> <p>( b ) Publication in Conference</p> <p>* International =</p> <p>* National =</p> <p>( c ) Publication in Seminar</p> <p>* International =</p> <p>* National =</p>
<p>04. Road Safety Drive</p>	<p>Road Safety Drive conducted by the college students.</p>
<p>05. Blood Donation Camp.</p>	<p>With collaboration of General Hospital, Gadchiroli, NSS Unit organized the Blood Donation and Blood Group check up camp in the college.</p>

06. Proposal for Building construction for YCMOU Study Centre	Work of construction in progress.
07. Meetings of IQAC	Meetings held
08. Planning of Various Programme	Programmes implemented
09. Celebration Of various Activities.	Celebrated Activities.
10. Planning of Alumni. Parents Meet and Sports and Annual Day.	Programmes implemented
11. Internal Assessment and Unit Test, Viva, Seminar, Project Submission.	Work implemented.
12. University Examination Works	Work conducted

\* Attached the Academic Calendar of the year as Annexure. -I

2.16. Whether the AQAR was placed in statutory body      Yes  No   
Management  Syndicate  Any other body  Staff Council

Provide the details of the action taken

01. Research work conducted by the faculties. 02. Blood Donation Camp organized. 03. Provided library facilities for the students and research scholars. 04. Organized the Alumni and Parents Meet. 05. Focused on the development of the playing ground . 06. Plantation Drive organized in the college campus. 07. Road Safety Drive Conducted. 08. Career Counselling and Guidance Cell Strengthened 09. Anti Ragging Cell strictly functioned. 10. Building construction for YCMOU as Study Centre is in progress 11. Priority in each section is given to women students in the college campus.
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**Part – B**  
**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	03	-	-	-
UG	03	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
<b>Total</b>	06	Nil	Nil	Nil
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
<b>Semester</b>	<b>06</b> ( All Programmes) B. A. –I&II, B. Com.-I& II, B. Sc.-I & II , M. A.-I& II ( Eco. Mar, Pol. Sc. )
<b>Trimester</b>	NA

<b>Annual</b>	<b>03 Programmes</b> B. A. III, B. Com.- III, B. Sc.- III
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1.3 Feedback from stakeholders\* (On all aspects) Alumni  Parents  Employers  Students

Mode of feedback :

Online  Manual  Co-operating schools (for PEI)

*\*Attached analysis of the feedback in the Annexure-II*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, Revision and update of regulation of syllabi are governed and framed by the affiliating University i.e. R T M Nagpur University, Nagpur & Gondwana University, Gadchiroli, with respective Boards of Studies.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors/ Principal	Others
12	09	02	01	-

2.2 No. of permanent faculty with Ph.D.

03
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others/CHB		Total	
R	V	R	V	R	V	R	V	R	V
09	04	02	-	-	-	23	-	34	04

2.4 No. of Guest and Visiting faculty and Temporary faculty

06	05	03
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	10	03
Presented papers	02	04	02
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- The teachers adopt the innovative methods in teaching and learning process like use Over Head Projector
- PPT presentation for class room teaching.
- Teachers provide subject Study Material from Internet.
- Teachers used Internet, for preparing the study notes for the students.
- With the help of Oral Test, Viva voce, Assignment teacher make the teaching – learning process in the class room.
- Seminars were conducted for the students.

2.7 Total No. of actual teaching days : 190  
during this academic year

2.8 Examination/ Evaluation Reforms initiated by  
the Institution (for example: Open Book Examination, Bar Coding,  
Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination and Evaluation conducted by the affiliating university. And the college teachers help in the University examination as Chief Supervisor, Co-officer ,  
Vigilance Squad, Paper Setters, Paper Moderators, Invigilators , Paper Valuer and

2.9 No. of faculty members involved in curriculum  
restructuring/revision/syllabus development  
as member of Board of Study/Faculty/Curriculum Development workshop

01	01	-
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2.10 Average percentage of attendance of students

88 %

2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. A. ( Final )	81	-	02	20	29	62.96
B. Com. ( Final)	18	-	-	08	01	50.00
M. A. ( Marathi )	09	-	-	-	05	55.56
M. A. ( ECO.)	04	-	-	-	-	00
M. A. ( POL.)	08	-	-	02	01	37.50

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

01. To monitor the Internal Assessment process of GU Gadchiroli Examination all semesters.
02. To encourage the faculty members in research field.
03. To encourage the teachers for active participation in various college programmes.
04. To monitor the teaching learning process on the feedback of students.
05. To monitors and evaluates the teaching learning process by conducting regular meetings.
- 06 To encourage the faculty members for research publication in various International, national Journals.
07. To help in preparation of Academic Calendar.
08. To promote the faculty members to prepare and maintain the Daily Attendance and Daily Notes regularly.
09. To evaluate the teaching & learning output through interface meeting with subject teachers.
10. To promote the teachers to provide the teaching learning materials from Internet.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	05	-	-
Technical Staff	-	-	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

01. The IQAC encourages and promotes the faculty members in research field.
02. To encourage the teachers for submitting Minor and Major Research Project.
03. To Promote the teachers for Paper publication in International and National Journals.
04. To encourages the students for maximum participation in NSS and Adult & Continuing Education and Extension Services Unit in the college.
05. To encourages the students of Political Science for participation in Winter State Assembly Nagpur as college representative.
06. To encourages the students for study tour and Industrial visit.
07. Through the IQAC teachers, motivates the students to study Research Journals.
08. To promote the teachers to participate Conference, Seminar and Workshop.
09. Make availability of Reference Books and Research Journals in the library.
10. Make availability of Reading facilities in the Library.
11. Through the IQAC teachers motivate the students to participate in Research Competition in University, State and National Level.
12. Make availability of Internet facilities in the library.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	02
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	01	02	01

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects ( <i>other than compulsory by the University</i> )	-	-	-	-
Any other(Specify) ( Students Projects )	2012-2013	self	-	-
Total	-	-	-	-



3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations  
International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

**Total =**

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
01	-	-	-	01	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum

NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Mass awareness programme on occasion of ‘August Revolution Day’. ( 9<sup>th</sup> August, 2012)
- ‘Goodwill Fortnight ‘ was celebrated as of Rajiv Gandhi Birth Anniversary . ( 20<sup>th</sup> August )
- Competition Test Guidance work shop organised under NSS Unit.
- NSS Day organized on 24<sup>th</sup> September. ( Foundation Day of NSS)
- Gandhi Week was celebrated
- Rally was organized on Voting Day ( 24 January, 2013)
- Special NSS camp Organized on ‘Youth empowerment for Village Cleanliness.’
- Blood Donation and Health check up with collaboration of General Hospital Gadchiroli was organized in the college. ( 7<sup>th</sup> February, 2013)
- 03 students were selected for State and National level Republic Day Parade.
- Cleanliness orientated programme organized under NSS Unit.
- Constitution Day ( 26<sup>th</sup> Nov. ) was celebrated in the college.
- Observed World Aids Day and Rally by the college students.
- Project for the involvement of the village community .
- Celebration of Birth Anniversary of Swami Vivekanand ( 12<sup>th</sup> January ).
- Mass awareness programme on anti-superstition for the village, Yewali.
- One Act Play performance on Dowry victim by NSS unit for the villagers.
- Birth anniversary of Shivaji Maharaj as Shiv Jayanti ( 19<sup>th</sup> Feb. 2013)
- Birth anniversary of Dr. Babasaheb Ambedkar was celebrated on 14<sup>th</sup> April.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.02Hr	-	Management	2.02 Hr
Class rooms	17	-	Management	17
Laboratories	08	-	Management	08
Seminar Halls	01	-	Management	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	588	81	UGC & Management	669
Value of the equipment purchased during the year (Rs. in Lakhs)	16,13,753/-	8,58,860/-	UGC & Management	24,72,613/-
Others	-	-	-	

#### 4.2 Computerization of administration and library

Use of computers and data storage in administration.
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#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	20232	23,18,429/-	627	1,08,430/-	20859	24,26,859/-
Reference Books	2536	10,35,421/-	18	15,775/-	2554	10,51,196/-
e-Books	-	-	-	-	-	-
Journals	08	1,085/-	-	-	08	1,085/-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	64	-	-	-	64	-
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others YCMOU
Existing	28	01	LAN	02	01	04	05	01
Added	13	-	-	-	-	06	02	01
Total	41	01	LAN	02	01	10	07	02

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

01. Computer and Internet facilities are provided to the teachers.
02. Computer and Internet facilities are provided to the students.
03. Purchased computers and Net Facilities for the college time to time.
04. Two teachers were participated in, “ Train the Trainer Event”, Indian Institute of Technology Bombay with collaboration Gondwana University, Gadchiroli.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	10,900/-
ii) Campus Infrastructure and facilities	24,580/-
iii) Equipments	1,84,185/-
iv) Others	-
<b>Total :</b>	<b>2,19,665/-</b>

## Criterion – V

### **5. Student Support and Progression**

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

01. To organize the co-curricular activities.
02. To promote the students to participate in NSS.
03. To promote the students to participate in the Dept. Of Adult & Continuing Education & Extension Services.
04. Grievance redressal Cell strengthen
05. To organize Alcoholic Prevention programme.
06. Guidance on Competitive Examination.
07. To promote the students to avail the Scholarship and Freeship.
08. To promote the students to participate in Road Safety Week.
09. To encourage the students to participate in Blood Donation Camp and Health Check-up Camp.
10. To encourage the students for active participation in Sports.
11. To encourage the extraordinary sports.
12. To observed the World Population Day ( 11<sup>th</sup> July)
13. To celebrate the Teacher's Day ( 5<sup>th</sup> September )
14. To observed World Literacy Day ( 8<sup>th</sup> September)
15. To observed International AIDS Day (1<sup>st</sup> December)
16. To Participate in Inter University, Inter Collegiate sports and Cultural events.
17. To organize Internal & Guest lecture series
18. To organize NSS special camp for youth and village development and cleanliness.
19. To make more active the Anti-Ragging Cell. And Women Redressal Cell.
20. To celebrate the birth anniversary of founder President of the institution Late Shri. J. T. Patil Mhashakhatri.
21. To celebrate the birth anniversaries of national heroes and observed the death anniversaries of the national heroes.

5.2 Efforts made by the institution for tracking the progression

01. Follow up of the annual result of the students.
02. Provided the counselling on various career.
03. Implement the various suggestion of parents during the Parents Meet.
04. Displayed and highlighted the achievements of the students through Flex, Banner and in various college functions.
05. Suggestions of Alumni Association followed regularly.
06. Make availability of Books, Research Journals and Net Facilities.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
915	100	-	-

(b) No. of students outside the state

04

(c) No. of international students

-

Men

Women

No.	%
636	62.66

No.	%
379	37.34

Last Year ( 2010-2011)						This Year (2011-2012)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
40	190	266	496	07	999	44	217	224	524	06	1015

Demand ratio = 01 : 1.68

Dropout % = 0.76%



5.4 Details of student support mechanism for coaching for competitive examinations (If any)

01. Career Counselling through Career Guidance Cell.
02. Adequate nos. Competitive Examination Books are available in library.
03. Special Reading Facilities are made available in the library.

No. of students beneficiaries :-

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="State Services = 12"/>

5.6 Details of student counselling and career guidance

- Students are benefitted under the various schemes with numbers**
01. Career Counselling Cell : 78 Students
  02. Succeed in other examination : 12 Students
  03. Personal counselling by the teachers.

No. of students benefitted :-

5.7 Details of campus placement : Nil

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	<b>12</b>

5.8 Details of gender sensitization programmes

<p>01. Guidance on Sex Education on the occasion of ‘National Youth Day’, under NSS Unit.</p> <p>02. Birth anniversary of Kranti Jyoti Savitribai Phule ( 3<sup>rd</sup> January. 2013)</p> <p>03. Rally was organized on International Women’s Day ( 8<sup>th</sup> March 2013 )</p> <p>04. Women Empowerment focused in College Cultural Function.</p>
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5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	<b>874</b>	<b>23,20,644/-</b>
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed : Nil

## Criterion – VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

**Vision of the Institution :-**

Overall development of the students Intellectually, Psychologically, Physically and Culturally to face the challenges in future.

**Mission of the Institution :**

- \* To provide higher quality education to rural, tribal and backward class students.
- \* To make student competent for self employment.
- \* To inculcate national and native culture among the students.
- \* To explore the hidden potential of the students.

6.2 Does the Institution has a management Information System

Yes, Office work and administration work are based on MIS

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

01. Two members of the faculties were the chair persons of the Board of Studies and took part in framing the Curriculum of Management Board and Sociology Board. By getting the feedback from various stakeholders they contributed in framing the curriculum.
02. College Management encourages the faculty members to be the members Various Bodies of the affiliating university, and contribute in framing the syllabus and curriculum of the university.

### 6.3.2 Teaching and Learning

- The teachers prepare teaching plan, Daily Notes Diary, regular attendance of the students
- The teachers conduct extra/remedial classes.
- Conduct Seminars/Oral Test/Viva-Voce for the students and also project work of the students. It is the part of Internal assessment.
- Study materials from Internet are provided to the students.
- Implementation of Feedback strictly followed by the respective teachers.
- Practical method and demonstration method are used in the teaching and learning method.

Qualified and experienced teachers give their best to their students.

### 6.3.3 Examination and Evaluation

- Examination and Evaluation conducted by the affiliating university.
- College teachers involved in University Examination Paper Setting and Paper Moderation.
- Engaged in University Examination as Chief Supervisors, Co-officer and University Vigilance Squad.
- College teachers are involved in University Examination Valuation process.

### 6.3.4 Research and Development

- Principal takes personal interest in research activities of the faculties and promote them.
- To encourage the faculty members in research field.
- To motivate the faculty members for Paper Publication in International/National/State level Conference, Seminar and Workshop and in various Research Journals.
- Provide the financial assistance to the teachers to participate in International/National/State level Conference, Seminar and Workshop.
- Motivate the teachers to seek research in Minor and Major Research Project.
- Motivate the teachers to participate in Refresher , Orientation and Short Term Course and update the latest knowledge.
- Work Shop organized on “ Sociology New Syllabus of Gondwana University, Gadchiroli ”

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Wi-Fi facility is made available in the college campus.
- Decided to renovate the gents washrooms.
- Adequate books are made available in the library.
- Spacious Reading Room with attached Wash Room is available for the students.
- Computer and Net facilities are available in the library.
- Spacious Seating facilities, well electrification in the library.
- Paper and Magazine clipping are maintained in the library.

### 6.3.6 Human Resource Management

- Scholarship and Freeship are provided to the students.
- Students Insurance facilities are available in the college.
- CAS Facilities are available for the faculty.
- Time bound promotion is available to the Non-teaching Staff.
- Group Insurance facilities to faculty and Non-teaching staff.
- Employee Credit Co-operative society existed and provide financial assistance to the employees.
- All other facilities are given to the employees as per the Govt. And University rules and regulation.

### 6.3.7 Faculty and Staff recruitment

- Faculty recruitment is made as per the need and norms of the UGC/ State Govt./University.
- Staff recruitment ( Non-Teaching Staff) is made as per the need and norms of the UGC/ State Govt./University.
- CHB teachers recruitment is made as per the need of the college, and strength of the students
- Temporary Technical staff and non –teaching staff are recruited as per the need of the college administration.
- Reservation policy is followed for staff and faculty recruitment.

6.3.8 Industry Interaction / Collaboration

Nil
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6.3.9 Admission of Students

- |   |
|---|
| <ul style="list-style-type: none"><li>• Admission Committee is formed and through this committee, admission is given to the students by counselling for selecting the subjects.</li><li>• Admission is given by following the reservation and merit basis.</li><li>• After 12<sup>th</sup> result the college administration displayed the notices and pamphlets for seeking admission in the college.</li><li>• Banners are displayed for admission in main squares of the city and nearby villages and college campus.</li><li>• Priority of the college is to give the admission to each one by seeking permission of 10% extra intake capacity from the affiliating university.</li></ul> |
|---|

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"><li>• Group insurance to the teachers</li><li>• Medical reimbursement .</li><li>• Extra Remuneration for extra work other than teaching.</li><li>• Loan facilities from Employee Credit Co-operative society.</li><li>• Duty leave for academic work.</li></ul>
Non-teaching	<ul style="list-style-type: none"><li>• Group insurance to the Non Teaching staff.</li><li>• Medical reimbursement .</li><li>• Loan facilities from Employee Credit Co-operative society.</li><li>• Earn Leave for Non Teaching staff.</li><li>• Extra Remuneration for extra work</li><li>• Time bound promotion is available to the Non-teaching Staff.</li><li>• Festival advance is given to the Non Teaching staff.</li></ul>

<b>Students</b>	<ul style="list-style-type: none"> <li>• Students Insurance.</li> <li>• Financial assistance to the needy students from the teaching staff.</li> <li>• Free medical check- up .</li> <li>• Concession in admission to the financial weaker students.</li> <li>• Sports Kits, Blazers and Sports Shoes are given to the extra ordinary sports students.</li> <li>• Letter of Appreciation and mementoes for the achievement in different field including academic, sports and cultural fields to the student by the college administration.</li> </ul>
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6.5 Total corpus fund generated

Rs. 3,91,700/-

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	College Management/ Principal
Administrative	Yes	J D Office/ A G Office Nagpur	Yes	College Management/ Principal

6.8 Does the University/ Autonomous College declares results within 30 days? : **Not Applicable**

For UG Programmes

Yes

No

For PG Programmes

Yes

No



6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- University Examination is conducted by the affiliating University .
- Gondwana University, Gadchiroli is established in session 2011-2012 and follows the semester pattern examination as per the norms of the UGC to all courses.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- The University promotes the colleges to achieve the autonomous status.

6.11 Activities and support from the Alumni Association

- Alumni Meet organized by the college every year regularly.
- During the Alumni meet the members of the Alumni Association interact with the principal and give the suggestion for the development of the college.
- Members of the Alumni Association interact with the principal and give the suggestion about the curriculum. And suggest for new courses.

6.12 Activities and support from the Parent – Teacher Association

- Parents Meet organized in the college every year regularly.
- Parents suggest new ideas for the development of their wards.
- Parents are well aware about the progress of their ward and they give the feedback about the teacher to the Principal and share their views with the principal for development of the college and progress of their wards.

#### 6.13 Development programmes for support staff

- Under faculty development, college administration give each and every exemption to the staff for their academic and personality development.
- College administration support the staff in all respect for their overall development.
- Appropriate and well weightage is given to all faculty members and non teaching staff in all Committees and Bodies.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Cleanliness Programme by students and faculty in college campus.
- Tree plantation Drive is conducted in the college campus.
- College never destroy the useless material and other things by fire.
- College focuses on garden beautification.
- Students and faculty members are actively participated in “Clean and Green Drive,” in the college campus.
- Rain water harvesting project is in the college campus.
- Tobacco and gutka chewing is strictly prohibited in college campus.
- Dust bin are in the college campus for maintaining the clean campus.
- Addiction free (Liquor) programme is conducted every evening in the college

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The college promotes and encourages the teachers for academic , professional and research activities.
- Biometric Machine for attendance of the teaching and the non-teaching staff.
- Over all development of students through various Cultural, NSS, & Sports activities.
- The college promotes the extra ordinary sports students for the best performance in National and International Level.
- Competitive Examination classes were conducted for the college students.
- Improvement in teaching, learning process by the teachers on the feedback of Students and parents.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Focusing on Career Guidance and Strengthening Career Guidance Cell.
- Use of computers and Internet
- Geographical tour, industrial visit and educational tour were organized.
- Blood Donation and Blood Group check up camp was organized.
- Social and cultural activities throughout the session.
- Campus Beautification.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Special training is given to the extra ordinary sports students.
- Blood Donation and Blood Group checking camp for the students.

***\*Attached details in Annexure- III (annexure need to be numbered as (i, ii, iii)***

7.4 Contribution to environmental awareness / protection

- Management of Waste material in the college campus by burying in the big dig.
- Rain water harvesting project was conducting and maintaining in the college campus.
- Cleanliness programme in college campus.
- Tree plantation programme was conducted in the college campus.

7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add. ( for example SWOT Analysis)

## **SWOT Analysis**

### **STRENGTH**

01. The campus area is spread over in 5 Acres of land in the middle of the city.
02. Adequate class rooms are available for existing courses.
03. Library, Laboratories (08 Nos.) , Administrative Block, Principal Room, Recreation Hall, Women's Hostel, Lavatory facilities, Big Garden, Big Open Space, Big Playing Ground and Gym Room these are the strength of our college.
04. The college has active Dept. of NSS and Adult Education to serve the society.
05. Well experienced, qualified and young faculties are enthusiastic and ready to accept all challenges in future.

### **WEAKNESS**

01. The built up area is limited and not sufficient for new courses.
02. The fund for laboratories for the non granted courses are insufficient specially for science.
03. In our college Smart-Class Rooms facilities are not available.

### **OPPORTUNITIES**

01. The college is in hope to provide the quality education to the tribal, rural and economically backward students.
02. Higher education facilities special Post Graduation in Marathi, Economics and Political Science are available in the college.

### **THREATS**

01. Students of Arts faculty are belonging to financially weaker section of the society, so the students help their parents by earning wages and remain mostly absent in the class. It's very challenging to us to attract them towards the college and encourage them to attend the classes regularly.
02. Teacher and students ratio is high.

#### 8. Plans of institution for next year

- To start new Courses Post Graduation in Arts Faculty M. A. (English) and M. A.(History )
- To start new Course Post Graduation in Commerce Faculty
- Strengthening the infrastructure.
- Beautification of campus
- To focus on the development of library.
- To purchase computers for library, and other departments.
- To purchase generator for electric back up.
- To construct the new Building for YCMOU Study centre.
- To create new movement of environmental awareness among students and staff by conducting **“Say No to Plastics Bags”**

**Annexure.-I**

**SHIVAJI MAHAVIDYALAYA GADCHIROLI**

**Academic Calendar Session 2012 – 2013**

MONTH	First Week	Second week	Third week	Forth week
May-2012	Celebration of 'Maharashtra Day'	-	-	-
June-2012	1. Planning for the year 2. Admission process of UG 3. World Environment Day	1. Formation of committee 2. Workshop on 'Women's Empowerment '	1. Staff Council Meeting. 2. Appointment of Members and distribution of AQAR work	1. Conference, Workshop proposal to UGC
July-2012	1. Admission process of PG 2. Teaching begins of I, II and III year 3.Meeting of IQAC 4. Implementation of students admission process	1. Review of IQAC activities 2. Distribution of planning academic teaching plan 3. World Population Day 4.filling up Freeship and Scholarship Forms 5. Filling up Eligibility Forms 6.Organization of 'World Youth Skill Day'	1. Adult education and extension activities 2. Academic and co-curricular diaries. 3. Declaration merit list of UG and PG Student.	1. Selection of NSS students 2. The birth anniversary of 'Lokmanya Tilak' 3. Programme of Tree Plantation 4. Co-Curricular Activities
Aug-2012	1.Planning of Women's development activities 2.Sports and games activities 3.celebrating of 'August Revolution	1.'Nishigandha 'magazine committee meeting 2.Students welfare counseling 3.Ranghnathan Birth Anniversary	1.celebration of 'Independence Day ' 2.Curriculum design review 3. Adult education Activities	1.Result improvement committee meeting 2.Filling exam form

	Day'			
September-2012	<ol style="list-style-type: none"> <li>1. Celebration of 'Teachers Day'</li> <li>2. International Literacy Day</li> <li>3. Study Board Formation</li> </ol>	<ol style="list-style-type: none"> <li>1. Exam form submission as per University Guidelines.</li> <li>2. Selection of Class representative and University representative</li> </ol>	<ol style="list-style-type: none"> <li>1. N. S. S. Activities</li> <li>2. Selection of Adopted Village.</li> <li>3. Yoga camp.</li> </ol>	<ol style="list-style-type: none"> <li>1. N. S. S. Day</li> <li>2. Last date of Admission.</li> <li>2. Internal exam (Unit Test)</li> </ol>
October-2012	<ol style="list-style-type: none"> <li>1. Ahimsa Day (Non' violence Day)</li> <li>2. Study Visit by Students</li> </ol>	<ol style="list-style-type: none"> <li>1. Blood check-up and blood donation camp.</li> <li>2. Meeting of IQAC</li> </ol>	<ol style="list-style-type: none"> <li>1. Workshop on competitive Examination</li> <li>2. External Guest lectures</li> </ol>	<ol style="list-style-type: none"> <li>1. Cleanness program by N. S. S. Unit</li> <li>2. Assignment Submission, Seminar &amp; Viva</li> </ol>
November-2012	<ol style="list-style-type: none"> <li>1. Evaluation of Internal Assessment</li> <li>2. Beginning of Exam as per University time table</li> </ol>	<ol style="list-style-type: none"> <li>1. Lecture series under study board</li> <li>2. Online submission of Internal Assessment Marks</li> </ol>	<ol style="list-style-type: none"> <li>1. Examination work</li> </ol>	<ol style="list-style-type: none"> <li>1. Constitution Day</li> <li>2. Period start UG &amp; PG</li> </ol>
December-2012	<ol style="list-style-type: none"> <li>1. World AIDS Day</li> <li>2. Cleanliness of College campus</li> <li>3. Dr. B. R. Ambedkar's death Anniversary</li> </ol>	<ol style="list-style-type: none"> <li>1. Environmental activities</li> <li>2. Science Exhibition Programme</li> </ol>	<p>The Birth anniversary of Honorable J. T. Patil Mhashakherti</p>	<ol style="list-style-type: none"> <li>1. NSS Special camp</li> <li>2. Educational tour</li> <li>3. Women's Empowerment program</li> </ol>
January-2013	<ol style="list-style-type: none"> <li>1. Birth anniversary of Savitribai Phule</li> <li>2. Sport Activities by College</li> </ol>	<ol style="list-style-type: none"> <li>1. National Youth Day</li> <li>2. Birth anniversary of Rajmata Jijau</li> <li>3. Award distribution</li> </ol>	<ol style="list-style-type: none"> <li>1. Celebration of Annual function</li> </ol>	<ol style="list-style-type: none"> <li>1. Voluntary work by NSS Unit and Cleanliness of College Campus</li> </ol>



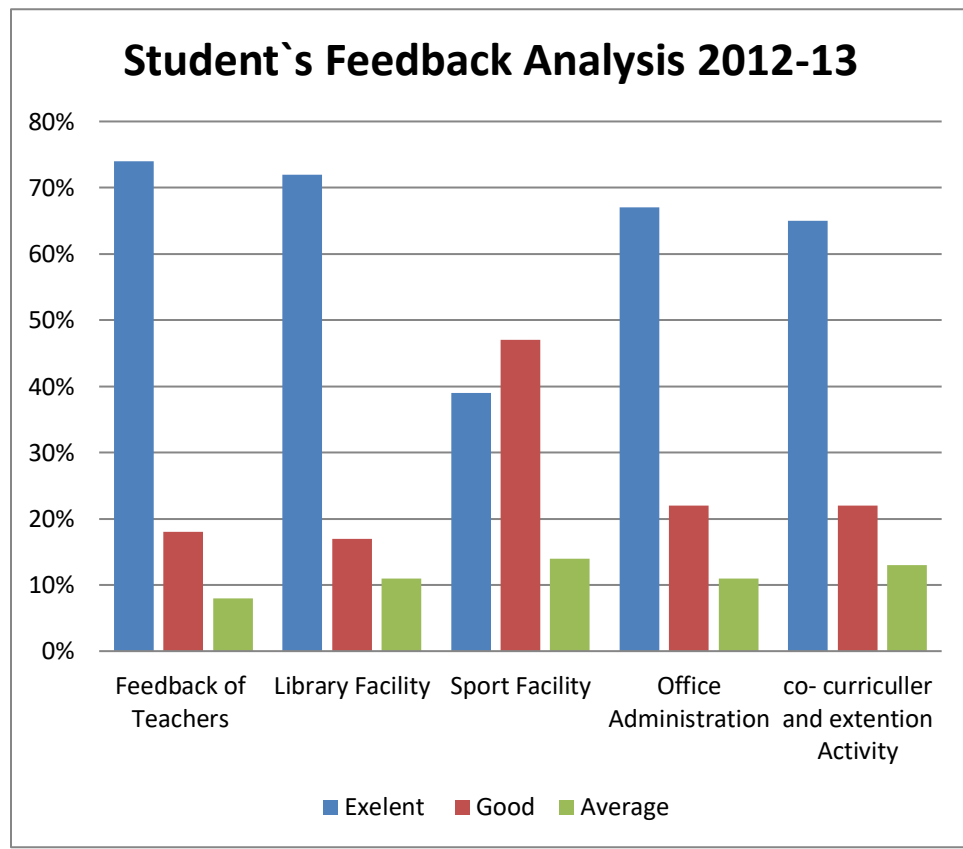
		to Students for Annual program and Sport Activities		4. Republic Day
February-2013	1. Adult education Activities 2. Communal Harmony program	1. Alumni and Parents meeting 2. NAAC steering committee meeting	1. Birth Anniversary of Chhatrapati Shivaji Maharaj 2. Review of competition data	1. Voter Awareness program 2. National Science Day
March -2013	1. Assignment, Unit Test, Viva, Seminar, Project submission	1. World Women's Day	1. Farewell programme of UG & PG 2. Department Profile Submission	1. University practical Exam 2. publishing of 'NISHIGANDHA' College magazine
April -2013	1. Summer Exam and University Exam Work 2. World Health Day	1. Birth anniversary of MAHATMA JYOTIBA PHULE 2. Birth anniversary of Dr. BABASAHEB AMBEDKAR	1. NAAC Steering Committee Meeting 2. Filling and collecting of PBAS Forms by lecturers	1. Admission committee meeting 2. Distribution of work for committees 3. Printing of prospect

*Annexure-II*

*Feedback Analysis*

*Criterion-I Point No. 1.3 Student's Feedback Analysis on the following Points.*

- *Feedback on Teachers*
- *Library Facilities*
- *Sports Facilities*
- *Office Administration*
- *Co-curricular & Extension Activities*



### Annexure –III

(Criterion- VII. 7.3 of AQAR ) the best practices during (2012-2013)

#### **Best Practice: 1.**

**Title of the Practice:** Special training to the extra-ordinary sports students.

**Goals:-** The followings are the goals of the best practice “Special training to the extra-ordinary sports students.”

- To promote and encourage the students in sports and games.
- To attract the students towards sports and games.
- To maintain the physical fitness.
- To inculcate the ethics “Health is wealth”, among the students.

#### **The Context :**

The physical Dept. follows the ethics “Health is wealth”. The Physical Department always ahead in providing special training to such extra-ordinary students in sports. And made available the platform for the hidden potential of the students, through the various sports and games at different level.

#### **Practices :**

The Sports Department of the college takes great pain for the sports activities. The college has its great history about the sports activities. So

many students of the college excelled in various sports activities. The college has big and spacious playing ground. Various games and sports facilities are available in the college. In the academic year 2012-2013 the students of the college named Shri. Mangesh Ashok Dudhbaware and Shri. Pravin Namdeo Meshram have been selected for 'All India Inter University Boxing Championship', held at Bilaspur University, Bilaspur on dated 27 Dec. 2012. These two extra ordinary students represented our college in the All India Inter University Boxing Championship. Director of Physical Education Prof. Ramesh Chaudhari has taken all precaution to provide the Boxing training to these students. The selected sport students excelled the name of our college on the sphere of sports.

- **Evidence of Success :**

Mr. Pravin Namdeo Meshram and Mr. Mangesh Ashok Dudhbaware had been selected for 'All India Inter University Boxing Championship' held at Bilaspur University, Bilaspur on dated 27 Dec.2012. They have been felicitated in the College Annual Day function. And they excelled the names of our college.

- **Problem Encountered :**

The facilities which are available in the college are not sufficient for Boxing, and need to focus on to the developmentof the facilities for Boxing in the college.

## **Best Practice 2 :-**

**Title of the Practice :-** Blood Donation and Blood Group Check-up camp.

### **Goals :-**

1. To promote the students for blood donation.
2. To imbibe the social responsibility among the students.
3. To encourage the students in the contribution in the national drive of Blood Donation.

### **The context :-**

The NSS Dept. of college often conducts the drive of blood donation with collaboration of General Hospital, Gadchiroli. In the academic year 2012 - 2013, the drive was conducted and imbibed the social responsibility among the students. And make them aware about the importance of human blood.

### **The Practice :-**

Under the NSS unit the college organized 'Blood Donation Camp', and Blood Group checking camp by the students, on the occasion of the Birth Anniversary of Swami Vivekanand on 12<sup>th</sup> January, 2013 as 'Yuva Din'. All the interested students and other college students took part in these activities. With collaboration of General Hospital, Gadchiroli and Shivaji Mahavidyalaya, Gadchiroli organized the 'Blood Donation Camp', and Blood Group checking camp in the college. Eighteen students donated their Blood and more than 100 students including girls students benefited by checking their blood group and Hemoglobin level in the blood.

It is one of the appreciable practice of our college, being following the social responsibility and contributing themselves in the national service, our students follow their duties.

### **Evidence of Success :-**

The evidence in success of the best practice “Blood Donation and Blood Group Check-up camp”, are made available in the Annual Report of NSS Dept. And it is kept ready as proof.

### **Problem Encountered :-**

The NSS unit faced so many problems out of it some problems are given below.

- Few misunderstandings are in the mind about blood donation among the students.
- Girl students hesitated to donate their blood.
- Community (backward college students) lack behind in understanding the importance of donation of blood.
- Modern medical facilities were not sufficient. ( During Blood Donation Camp)

Annexure - IV



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्  
विश्वविद्यालय अगुदान आयोग का स्वायत्त संस्थान  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission

## *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Shivaji Mahavidyalaya  
Sadchiroli, affiliated to Nagpur University, Maharashtra as  
Accredited  
at the B\* level.*

Date: February 16, 2004



*Maad*  
Director

- This certification is valid for a period of Five years with effect from February 16, 2004
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65 - C\* grade, 65-70 - C\*\* grade, 70-75 - B grade, 75-80 - B\* grade, 80-85 - B\*\* grade, 85-90 - A grade, 90-95 - A\* grade, 95-100 - A\*\* grade (upper limits exclusive).

2

..... शिवाजी महाविद्यालय, गडचिरोली (वरिष्ठ महाविद्यालय) .....



*K. K. K.*  
Officiating Principal  
Shivaji Mahavidyalaya  
Gadchiroli

# Quality Profile

Name of the Institution : Shivaji Mahavidyalaya  
Place : Gadchiroli, Maharashtra

Criterion	Criterion Score (C <sub>i</sub> )	Weightage (W <sub>i</sub> )	Criterion X Weightage (C <sub>i</sub> x W <sub>i</sub> )
I. Curricular Aspects	75	10	750
II. Teaching-learning and Evaluation	76	40	3040
III. Research, Consultancy and Extension	60	05	300
IV. Infrastructure and Learning Resources	75	15	1125
V. Student Support and Progression	77	10	770
VI. Organisation and Management	79	10	790
VII. Healthy Practices	75	10	750
		100	$\Sigma C_i W_i = 7525$

$$\text{Institutional Score} = \frac{\Sigma C_i W_i}{\Sigma W_i} = \frac{7525}{100} = 75.25$$

*Unacad*  
Director





Ku. Vishwabharti Jadhao accepting a cheque of Rs. 10,000/- From the principal for selecting in International Ball-badminton competition. 2013, Bhutan

3



Prin. Dr. D.G.Mhashakhatri, Dr. Dhakate medical officer, all the professors and students were prominently present, At Blood Donation Camp 2012-13

4



Shri. Anil Patil Mhashakhatri ( President ) addressing the Parents Meet

Session : 2012 - 2013.



NSS ACTIVITIES FOR THE SESSION 2012-13



A Student of M. A. final year was participated in Maharashtra Branch of Rashtrakul Sansadiya Mandal Session 2012-13



The Volunteers of NSS unit are performing a cultural programme in village Yewali Dist-Gadchiroli Session 2012-13

*Name : Prof. R. K. Nandagawali*

*Name : Principal Dr. B. S. Chikte*

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*Signature of the Coordinator, IQAC*

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*Signature of the Chairperson, IQAC*

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